

Notice of Meeting and Summons to Councillors to Attend an Ordinary Great Finborough Parish Council Meeting

Dear Councillor

You are summoned to attend a Parish Council meeting of Great Finborough Parish Council, to be held in the **Lower Floor Meeting Room** at the **Pettiward Hall** on **Monday 9th December 2024 at 7.30pm 2024.**

L Luther Parish Clerk

Tel: 07702 132061

email – finboroughparishclerk@gmail.com

AGENDA

- 1) To receive apologies for Absence
- 2) To receive Councillor's declarations of interests
- 3) To receive and note requests and determination for any Applications for Dispensation relating to declarations
- 4) To approve the Minutes of the previous meeting held on 14th October 2024 as a true and accurate record
- 5) To consider the co-option of a new Council member
- 6) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.*
Members of the public may raise any matter affecting the parish.
- 7) To receive the County Councillor's Report – *County Cllr Penny Otton*
- 8) To receive the District Councillor's Report – *District Cllr John Matthissen*
- 8) **Planning**
 - a) To note the decision relating to DC/24/04103 – Cagman's Farm
 - b) Any other planning matters.
- 9) **Clerk's Report**
 - a) Clerk Resignation.
 - b) Switching Payroll to SALC from Basic Tools.
 - a) Litter Pickers Hours – set monthly hours.
 - c) Working from home allowance.
- 10) **Highways**
 - a) **Buxhall Road** - Water egress issue update from Cllr Otton.

- b) Why have highways cut off most of the access to Great Finborough Road

11) Finance

- a) To approve the Bank Reconciliation and Finance report for September, October and November 2024
- b) To authorise payments and note receipts as appropriate including staff salaries for November, Gipping Press £225 – details all noted on separate sheet.

12) Website renewal

Clerk circulated proposal details with agenda, Council to discuss..

13) Village Maintenance & Open Space Management Working group

- a) Work party update
- b) Village Marquee
- c) Expenditure of funds raised for British Legion – update
- d) Purchase top soil for village green.

14) CIL Expenditure

15) Middlefield Drive Parking Issue

16) Flood Working Group

17) Parish Newsletter – Colour Insert

18) Footpaths

- a) Golf Course Footpath Update

19) Biodiversity Action Plan

20) Emergency Plan

21) Budget

22) Christmas Tree Recycling

23) Finborough Play Area

25) Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

26) Date of next ordinary meeting – Monday 14th January 2025 at 7.30pm

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk
Tel: 07702 132061 or email: finboroughparishclerk@gmail.com**