

Notice of Meeting and Summons to Councillors to Attend an Ordinary Great Finborough Parish Council Meeting

Dear Councillor

You are summoned to attend a Parish Council meeting of Great Finborough Parish Council, to be held in the **Upper floor Meeting Room** at the **Pettiward Hall** on **Monday 11th November 2024 at 7.30pm 2024**.

L Luther Parish Clerk

Tel: 07702 132061

email – finboroughparishclerk@gmail.com

AGENDA

- 1) To receive apologies for Absence.
- 2) To receive Councillor's declarations of interests.
- 3) To receive and note requests and determination for any Applications for Dispensation relating to declarations.
- 4) To approve the Minutes of the previous meeting held on 14th October 2024 as a true and accurate record.
- 5) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.*
Members of the public may raise any matter affecting the parish.
- 6) To receive the County Councillor's Report – *County Cllr Penny Otton*
- 7) To receive the District Councillor's Report – *District Cllr John Matthissen*
- 8) **Planning**
 - a) Discuss and identify main areas of concern regarding Planning Consultation.
DC/24/04231 – Finborough School – FUL – erection of single storey dormitory block, land change of use to educational purposes and single storey extensions to two teaching blocks.
 - b) Any other planning matters.
- 9) **Clerk's Report**
 - a) East Anglian Air Ambulance request for support
 - b) National Joint Council decision on Salary Scales for 2024-25 for Clerk's Pay. Council to discuss appr
 - c) Request for support from Citizens Advice Bureau.
 - d) Overtime approval request.
- 10) **Highways**
 - a) **Buxhall Road** - Water egress issue update from Cllr Otton.

11) Finance

- a) To approve the Bank Reconciliation and Finance report for September 2024
- b) To authorise payments and note receipts as appropriate including staff salaries for October, Gipping Press £225 – details all noted on separate sheet.
- c) National Joint Council decision on Salary Scales for 2024-25 for Clerk's Pay. Council to discuss approving pay increase.

12) Budget

Potential Budget options to be reviewed by Council.

13) Village Maintenance & Open Space Management Working group

- a) Work party update
- b) Village Marquee – locality funding to be applied for
- c) Expenditure of funds raised for British Legion.

14) CIL Expenditure

15) Footpaths

Update on appointing a new Footpath Warden

16) Biodiversity Action Plan

17) Emergency Plan

18) Great Finborough Play Area

19) Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

20) Date of next ordinary meeting – Monday 9th December at 7.30pm

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk
Tel: 07702 132061 or email: finboroughparishclerk@gmail.com**

