

**2021-22 ANNUAL REPORT OF THE PETTIWARD HALL MANAGEMENT
COMMITTEE TO THE PARISH COUNCIL**

The 2021 AGM was delayed until June due to the pandemic. At that meeting David Preece, Delia Prior, Sara Raynes and Norman Vendittelli were re-elected as Trustees, joining Mary Preece as the trustee nominated by the Parish Council. Officer positions were unchanged with David Preece as Chairman and Treasurer and Mary Preece as Secretary and Bookings Secretary/Keyholder. Committee meetings were held in June and September 2021 and January 2022.

We continue to make improvements to the hall. The stage steps, which you may recall had large holes in where old heating pipes went under the stage, were replaced in the Autumn but were, unfortunately, damaged soon after their installation. However, this damage was quickly rectified by the carpenter. Some interior and external painting was carried out in 2021 and again this year.

The coronavirus pandemic has continued to impact bookings, but we were pleased that physical meetings of the Parish Council were able to resume in July, Yoga and Garden Club in September and Parent & Toddler Group in October. Several private parties have also taken place. Boyton Services have continued to use the hall for training sessions. In October we hosted a five-day art exhibition by an artist living in the village. Earlier this month we provided a rest stop for the Norfolk & Suffolk Long Distance Walking Association's walk to and from Needham Market. A local dance group is using the hall this term while their usual venue is unavailable. Our Covid Special Conditions of Hire, Poster and Risk Assessment have continually been updated as and when Government guidelines have changed.

The 2021-22 the "Little Ernie" lottery raised £222 towards the cost of re-decoration; this year's total of £198 has been spent the same way.

All policies were reviewed. The Reserves Policy was amended in September to reflect the agreed increase in the Reserves Fund from £3,000 to £5,000. A Conflicts of Interest Policy was adopted in January 2022.

Norman Vendittelli decided not to stand for re-election as a trustee at the AGM in March. Norman was a key member of the Parish Council Working Group which ran the hall from 2012-13. Due to a lack of trustees, the hall had

been run by the Parish Council, as custodian trustee, for a number of years and the Working Group began re-establishing procedures (and spending accumulated funds to make much needed improvements to the hall) so that an AGM could be held in 2013 to elect new trustees. Norman has served as a trustee since 2016. We thank him for his contribution and we will miss him at our meetings. We were saddened to learn of the death of Lesley Cass in March. Lesley served as a trustee from 2013-2019 and was a supporter of the hall for many years before that.

David Preece, Delia Prior and Sara Raynes were re-elected at the AGM and officer positions remain unchanged. No-one came forward to fill the trustee vacancy, in fact no-one came to the AGM, so the committee is one person short. The trustees have the power to co-opt to fill this vacancy so we are hoping someone will come forward. We agreed that it is a sad reflection of the times that it is increasingly difficult to find people willing to give up a little of their spare time to help run village organisations.

D Preece
Chairman

May 2022