

Notice of Meeting and Summons to Councillors to Attend an Ordinary Great Finborough Parish Council Meeting

Dear Councillors

You are summoned to attend a Parish Council meeting of Great Finborough Parish Council, to be held in the Upper **Floor Meeting Room** at the **Pettiward Hall** on **Monday 13th January 2025 at 7.30pm 2024**.

J Blackburn Parish Clerk

Tel: 07731 864063

email – finboroughparishclerk@gmail.com

AGENDA

- 1) **To receive apologies for Absence**
- 2) **To receive Councillor's declarations of interests**
- 3) **To receive and note requests and determination for any Applications for Dispensation relating to declarations**
- 4) **To approve the Minutes of the previous meeting held on 9th December 2024 as a true and accurate record**
- 5) **Public Participation Session – *Limited to 15 minutes with 3 minutes per person.***
Members of the public may raise any matter affecting the parish.
- 6) **To receive the County Councillor's Report – *County Cllr Penny Otton***
- 7) **To receive the District Councillor's Report – *District Cllr John Matthissen***
- 8) **Highways**
 - a) Buxhall Road - Water egress issue update from Cllr Otton. E-mail received from Resident
- 9) **Planning**
 - a) To note the planning appeal relating to AP/24/00124 Cagman's farm
 - b) Any other planning matters.
- 10) **Clerk's Report**
 - a) Appointment of new Clerk.
 - b) Litter Picker Hours
 - c) Working from home allowance to be agreed for new clerk.

11) Finance

- a) To approve the Bank Reconciliation and Finance report for December 2024
- b) To authorise payments and note receipts as appropriate including staff salaries for December, Pettiward Hall Hire Invoice, Top Garden – details all noted on separate sheet.

12) IT

- a) Website renewal - Clerk circulated proposal details with agenda, Council to discuss.
- b) Creation of Parish Google or One Drive to host reports etc (Cllr Barron)

13) Village Maintenance & Open Space Management Working group

- a) Work party update
- b) Locality funding application update for car park posts and Height restrictor

14) Budget

15) Precept

16) CIL Expenditure

17) Flood Working Group – Lake creation in Valley Lane

18) Footpaths

- a) Golf Course Footpath Update

19) Middlefield Drive Parking

20) Biodiversity Action Plan

21) Registration of Lane – Pettiward Hall

22) Emergency Plan

23) Finborough Play Area

24) Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

25) Date of next ordinary meeting – Monday 10th February 2025 at 7.30pm

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 07731 864063 or email: finboroughparishclerk@gmail.com**