

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 11th April 2016 **in the Pettiward Hall**

Present: Cllr. Peter Turner Cllr Archie Gemmell Cllr. Robin Fisher
 Cllr Simon Tarabella Cllr Rob Nurton Cllr Sebastian Reeves
 Paula Gladwell – Clerk County Cllr Otton (part)
 6 member of public District Cllr Matthissen (part)

2015/941 **Apologies for Absence** - Cllr Martin Burns

2015/942 **Declarations of Interest** – Cllr Turner declared an interest in item 6a
(Min no.015/949)

2015/943 **Minutes of Parish Council Meeting** - It was proposed by Cllr Turner that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 14th March 2016 were signed as a true record.

Adjournment for:

District Councillor John Matthissen – Cllr Matthissen reported that he had received several expressions of interest for community use of the Finborough Hall School Sports Hall however had been unable as yet to secure a meeting to discuss future community use of the building. There have been no further developments to report regarding the devolution process, Cambridge City Council has voted against the proposals from Government. A request has been received from Hannah Bridges at MSDC waste management to move the bottle bank from the pub to the Middlefield Drive car park. It was agreed that council did not support this proposal, expressing concerns that the proximity to the play area and disabled parking would not be suitable. The clerk will respond accordingly to MSDC. The application at Onehouse Fisheries was noted with no concerns raised as long as operations there were properly run.

Public Participation – It was confirmed that the Garden Club will plant two flowering cherry trees, which should have an approx. mature span of 6m height x 4m wide, one on each side of the entrance to Middlefield Drive, set well back from the road so as to ensure no driver visibility issues.

County Councillor Penny Otton – Cllr Otton gave her report which has been circulated and will be attached to these minutes.

Meeting resumed:

2015/944 **Clerks Report** – A risk assessment has been created for the clerk's home office which will be reviewed on a regular basis as part of the general risk assessment process.

2015/945 It was confirmed that liability insurance cover for the Queens 90th celebration event would be in place once the information form had been completed and returned. The working group will report regularly to council with any recommendations during the organisational progress.

2015/946 The Community Right to Bid application for the shop has been accepted and a notice served at land registry to ensure that MSDC must be notified before any planned sale that is outside of future community use of the property.

2015/947 A volunteer list has been created for grit spreading and a copy of the Winter Gritting Pack will be distributed to all those volunteering.

2015/948 **Planning** – It was resolved to submit the following response to MSDC for application no 0797/16 Erection of a two storey and single storey extensions, Danescroft, High Road – *"Great Finborough Parish Council have NO OBJECTION to this application based on the information available"* and

2015/949 Application no. 1141/16 Addition of two new dormer windows to front elevation as part of loft conversion to existing dwelling, Hilmic, High Road – *"Great Finborough Parish Council have NO OBJECTION to this application based on the information available"*

- 2015/950 The following MSDC decisions were noted: 0377/16 Change of use of agricultural land to increase the size of the residential garden at East House, High Road – GRANTED and 0373/16 Erection of single storey rear extension (following demolition of existing conservatory) Installation of 3 no. dormer windows to front and 1 no. dormer window to rear. Extensions to roof to form gables ends (hip to gable conversion) Render finish applied to existing external walls and installation of rooflights to rear roof elevations – GRANTED
- 2015/951 **Finance** – The following payments were approved. Prop Cllr Turner with all in favour, Staff salaries for March
- 2015/952 Gipping Press £181.85
- 2015/953 HMRC Q4 Payment
- 2015/954 Section 1 of the Annual Return, the Internal Control and Annual Governance Statement, was completed, approved and signed. Proposed by Cllr Turner with all in favour.
- 2015/955 The final accounts for the year ending 31st March 2015 were approved and section 2 of the Annual Return was signed. Proposed by Cllr Turner with all in favour.
- 2015/956 **Correspondence** – There were no comments to tabled correspondence.
- 2015/957 **Village Maintenance** – The quote from The Earthwood Tree Company at £1500 for work to the hedgerow between the Allotment site and Valley Lane was approved. Proposed by Cllr Turner, with all in favour. It was noted that donations towards the cost of this work had been promised from the Garden Club at £500 and the Allotment Association at £250.
- Thanks were extended to Mary and David for their work to clear parts of the pavement adjacent to High Road of overhanging vegetation.
- 2015/958 **Newsletter** – It was noted that no volunteers had come forward to take on the production of the newsletter.
- 2015/959 The draft of a policy and terms of reference was deferred.
- 2015/960 It was agreed that a short consultation questionnaire regarding residents' preferences for an electronic copy of the newsletter will be drafted for Finborough Hall School pupils to circulate later in the summer.
- 2015/961 **Speedwatch** – Cllr Tarabella confirmed that training had taken place for three of the volunteers who could now train others should more volunteers come forward and that Hi vis jackets had been purchased. The speed gun needs calibration and new batteries at a cost of £156 which would be shared by the three councils and the two safety signs have been costed at £156 each which would be shared with Hitcham. The total estimated cost to get the scheme running is therefore £208. It was resolved to purchase the signs and share in the cost of calibration and new batteries, Proposed Cllr Tarabella, seconded Cllr Reeves with all in favour.
- It was noted that the Speed Awareness camera had been seen recently in the village.
- 2015/962 **Community Herb Garden** – Suggestions were made regarding the removal of the cotoneaster bushes and installing slightly raised beds using sleepers before planting up with herbs and information boards. The Garden Club members agreed to sketch up and cost the project and report to next meeting.
- 2015/963 **Valley Lane Facilities** – The drafted consultation questionnaire to seek residents input into plans for the football pitch was approved and will be included in the next newsletter. Stephen Dodd will be asked to circulate copies to all parents; copies will be also be available via the website and at the pub.
- 2015/964 **Standing Orders and Financial Regulations** – Following recommendations from Salc and changes to legislation it was resolved to approve the amendments to Standing Orders and Financial Regulations as drafted, Proposed Cllr Turner with all in favour.
- 2015/965 **Matters to be brought to the attention of the council** – None

Next meeting Monday 9th May and will follow the Annual Parish Meeting.