

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 11th January 2016 **in the Pettiward Hall**

Present: Cllr. Peter Turner Cllr. Robin Fisher Cllr Martin Burns
 Cllr Simon Tarabella Cllr Rob Nurton Cllr Sebastian Reeves
 Paula Gladwell – Clerk (part) County Cllr Otton (part)
 1 member of public District Cllr Matthissen (part)

- 2015/880 **Apologies for Absence** - Cllr Archie Gemmell, Paula Gladwell
2015/881 **Declarations of Interest** – Cllr Turner declared an interest in Item 7a (Min no.)
2015/882 **Minutes of Parish Council Meeting** - Amendments were suggested to the minutes of
14th December as follows; In Public Participation at the end of first paragraph the word
"Stowmarket" to be replaced with "local" and 2nd paragraph "what is your ethos around
local business and what support do you have for local business" to be replaced with
"Please could the parish council clarify its policy and ethos around supporting local
business and their sustainability and continued growth" The minutes will be amended and
considered for approval at the next meeting.

Adjournment for:

District Councillor John Matthissen – Cllr Matthissen gave his report which will be
circulated and confirmed that the concerns regarding Combs Lane being an unclassified
road were a county council matter.

Public Participation – Cllr Matthissen confirmed that he is the "nominated person"
referred to in the S106 agreement between Finborough School and MSDC that forms part
of the planning permission for the Sports Hall and agreed that he would facilitate the
required meeting between the local communities, MSDC and the school as soon as
possible by contacting the parish clerks and Mr Sinclair.

Meeting resumed:

- 2015/883 **Clerks Report** – No report.
2015/884 **Planning** – It was resolved to submit the following response to application no. 4288/15
Erection of detached double garage, Hilmic, High Road – "*Great Finborough Parish Council
have NO OBJECTION to this application based on the information available*"
2015/885 There were no MSDC decisions to note.
2015/886 **Finance** – The clerk's financial report was not available.
2015/887 There were no amendments proposed to the budget. The budget for 2016/2017 was
approved Proposed Cllr Burns Sec. Cllr Tarabella with all in favour.
2015/888 It was noted that the precept requirement raised by the budget process of 9610 showed
an increase over the previous year resulting in an additional £2.54 per Band D household
for the year. It was resolved to set the precept for 2016/2017 at £9610 and the request
forms were completed and signed. Proposed Cllr Burns, seconded by Cllr Tarabella with all
in favour.

Adjournment for:

County Councillor Penny Otton – Cllr Otton gave her report which has been circulated.
Cllr Otton confirmed that there had been no decision as yet on the extension to the speed
limit towards Hitcham.

Paula Gladwell, the clerk entered the meeting.

Meeting resumed:

- 2015/889 The clerk's financial report for January 2016 was approved.
2015/890 The following payments were approved. Prop Cllr Turner with all in favour, Staff salaries
for December,
2015/891 SCC Street Lighting £476.85
2015/892 **Correspondence** – A request from a resident; "Please could the parish council clarify its
policy and ethos around supporting local business and their sustainability and continued

growth.” was discussed. It was agreed that as MSDC have their own policies regarding local business and its sustainability and growth it was not necessary for the parish council to have a formal written policy however, the ethos and aim of the parish council is to support and encourage local business, both new and established and to encourage them to work together to promote sustainability and growth whilst ensuring that the interests and amenity of local residents and the surrounding environment continue to be protected. This is in order to preserve and enhance the natural beauty of Great Finborough in terms of its geology, landform and water systems, its settlement patterns, historic farmsteads and its route ways, ancient woodlands and small fields. The parish council are committed to representing the whole community and being as fair to everyone as possible.

2015/893

There were no comments to further tabled correspondence.

2015/894

Village Maintenance – The safety issues and lack of maintenance surrounding Combs Lane and the concerns of residents regarding the high usage of an unclassified road were considered. Both Cllr Matthissen and Cllr Otton have agreed to push SCC Highways to increase maintenance of the “step up” and the clerk will continue to request action.

2015/895

Preparation of the wildflower meadow was again not carried out in the autumn, further requests will be put forward for work to commence in the spring to spray, harrow and sow.

2015/896

Community Speedwatch – It was confirmed that one volunteer has stepped forward together with three councillors who are willing to get the scheme underway again. The clerk has located the equipment and in liaison with Bildeston and Hitcham clerks has arranged a meeting with Police and the SCC Speedwatch coordinator to discuss a way forward. A further article will be put in the newsletter requesting more volunteers.

2015/897

Car Park – It was noted that the Head teacher at the Primary School was willing to meet with council to discuss a possible remedy to the inconsiderate parking in the car park and surrounding roads at school pick up and drop off times. It was suggested that the issues could be brought to the attention of the Premises Committee at the school and Cllr Burns agreed to try and facilitate this if possible.

2015/898

Additional Operational Policies – It was proposed to adopt the following policies as drafted; Document Retention Policy, Recruitment Policy, Equal Opportunities Policy. It was agreed that Health & Safety Policy be further considered. Proposed by Cllr Tarabella with all in favour.

2015/899

The draft Risk Assessment for Litter Picker was approved. Cllr Tarabella will provide the Litter Picker with a copy and arrange to meet with him to discuss and implement.

2015/900

Production of the Newsletter – Cllrs Tarabella and Turner are to effect a hand over of the newsletter and will produce and edit the February edition. A new editor is still sought for future publications and Terms of Reference for this position will be drafted. A policy will be drafted to establish the ethos and aims of the newsletter for approval at the next meeting. It was suggested that a wider readership might be reached if an electronic version of the Newsletter was available, this might reduce printing costs too if electronic distribution had a high take up. Mr Sinclair offered help from pupils at Finborough Hall School to carry out a village door to door survey to establish whether there would be a preference for an electronic copy of the Newsletter. Further consideration of this offer and the possibility of provision of an electronic version of the Newsletter would be added to the next agenda.

2015/901

HM Queens 90th Birthday Celebration – Various events to celebrate the Queen’s birthday were suggested with further consideration deferred to the next meeting.

2015/902

Production of an Emergency Plan – Deferred.

2015/903

Matters to be brought to the attention of the council – A meeting of the Forward Planning Working Group was arranged for 15th February 2016

Next meeting Monday 14th March 2016 at 7.30pm