

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 11th July 2016 **in the Pettiward Hall**

Present: Cllr. Peter Turner Cllr Martin Burns Cllr Archie Gemmell
 Cllr Rob Nurton Cllr. Robin Fisher Cllr Simon Tarabella
 Paula Gladwell – Clerk
 2 member of public District Cllr Matthissen (part)

2016/1007 **Apologies for Absence** - Cllr Sebastian Reeves, County Cllr Otton

2016/1008 **Declarations of Interest** – None

2016/1009 **Minutes of Parish Council Meeting** - It was proposed by Cllr Gemmell, sec Cllr Fisher, that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 13th June 2016 were signed as a true record.

Adjournment for:

County Cllr Penny Otton Report – Cllr Otton's report had been circulated and will be attached to these minutes.

Public Participation – No questions

Meeting resumed:

2016/1010 **Clerks Report** – It was confirmed that the Governments auto enrolment for pensions staging date for Great Finborough Parish Council is 1st August 2016. Current employee income levels are below the minimum to trigger compulsory pension contributions. The litter picker is below the minimum age for the scheme. Following service of a letter informing staff of their entitlements the clerk has confirmed that she does not wish to have a pension provision made by council. The required formal declaration will be made after the staging date.

2016/1011 The chairman cannot attend the Beating the Retreat event at Wattisham, with no one able to take his place the invitation will be declined.

2016/1012 The East Anglian Devolution public consultation was noted, it was agreed that councillors would respond individually.

2016/1013 The finances for the Queen's Birthday event were discussed. It was noted that the total net cost was £446.76.

2016/1014 The offer from the Play Equipment Inspection Co. for an accompanied inspection at an additional £35.00 was declined.

2016/1015 **Planning** – There were no planning applications to consider.

2016/1016 There were no MSDC decisions to note.

2016/1017 **Finance** – The Finance report for July was approved.

2016/1018 The following payments were approved. Prop Cllr Gemmell, sec Cllr Tarabella, with all in favour, Staff salaries for June 2016

2016/1019 Anglian Water £11.18

2016/1020 Running Imp £82.19

2016/1021 James Hayhoe, Bouncy Castle £100.00

2016/1022 ICO renewal £35.00

2016/1023 HMRC Q1 Payment

2016/1024 A request for grant funding was considered from Battisford & District Cricket Club, it was acknowledged that the club hosted the Primary School sports day and several children and adults from the village used the facilities regularly. It was resolved to award £50 under S137 proposed by Cllr Tarabella, sec Cllr Burn, with all in favour.

2016/1025 It was resolved to purchase a two drawer filing cabinet for council papers to the value of £150. Proposed Cllr Turner with all in favour.

2016/1026 Details of the available laptops and scanners for purchase with the Transparency funding were discussed. The HP Pavilion 15 laptop with set up and Microsoft office software and the DS620 scanner will be purchased from PC World. It was agreed that

an application for funding for the software and 1 hr per month work hours be lodged in the upcoming round of funding.

Adjournment for:

District Cllr John Matthissen's Report – Cllr Matthissen gave his report which will be attached to these minutes.

Meeting resumed:

2016/1027 **Correspondence** – There were no comments to tabled correspondence.

2016/1028 **Footpath Report** – Nothing to report.

2016/1029 **Community Right to Bid application** - It was resolved to rescind the resolution from the meeting of 13th June 2016 (minute no.2016/989) *"It was agreed that a reapplication for listing as a Community Asset be drafted."* in light of new information and the re application for the shop to be listed as an Asset of Community Value will be put on hold, Proposed Cllr Turner, sec Cllr Nurton with all in favour.

2016/1030 It was agreed that further evidence and information be sought and the offer from Stephanie Osborne, Communities Officer at MSDC to meet and discuss a further application be taken up. The clerk will arrange a meeting with John Matthissen and Stephanie for the chairman and clerk.

2016/1031 **Consultation Questionnaire for electronic newsletter** – The draft questionnaire was approved with an additional line at the bottom to reiterate that there is no intention to stop delivery of hard copies. Prop Cllr Tarabella with all in favour. The questionnaires will be passed to Finborough Hall School with councils thanks for their valuable help with distribution and engagement with residents.

2016/1032 **Results of public consultation regarding Valley Lane facilities** – Only 24 completed questionnaires have been received which is a very disappointing response considering the implications to this valuable community asset. The initial commitment from the Primary School has not been backed up with only 8 replies from satchel post. With this result from residents it will be almost impossible to source external funding for even the smallest of schemes.
The responses received highlighted a wish for some sort of improvement or replacement of the football pitch with an all weather surface and lowering of levels or fencing. It was resolved that due to a lack of positive support from the consultation process and no remit to spend time and money on improving this sports facility there will be no project to replace the football pitch at this time. Proposed Cllr Tarabella, with all in favour.

Other suggestions to come from analysis of the responses were improved picnic areas and an enhanced family area. It was agreed that improvements could be made to the weed control and grass surfacing with consideration of additional picnic benches and football nets taken at the next meeting.

2016/1033 **Parking problems at Middlefield Drive Car Park** – Following suggestions of how to address the inconsiderate parking on verges, pavements and grass areas surrounding the car park and adjacent residential roads at school pick up and drop off times it was agreed that erecting posts on the village green areas to protect grass, bulbs and trees would not be done at this time. Other measures would be tried first, with No Parking signs and further pressure on police and the school to eradicate illegal parking. It was agreed correspondence with the school would be a priority to establish why their traffic policy was not working.

2016/1034 **Production of a Footpath Map** – Deferred

2016/1035 **Matters to be brought to the attention of the council** – It was noted that apologies are received from Cllrs Nurton, Fisher and Tarabella for the Sept meeting. Cllr Tarabella confirmed that the Speedwatch equipment was now ready for use with a meeting arranged to confirm the rota with the Bildeston and Hitcham groups. It was noted that the repair to the green by Anglian Water following connection to the new property near Hilmic had failed. Anglian Water will be asked to reassess this and make further repairs.

Next meeting; Monday 12th September at 7.30pm