

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 12th June 2017 **in the Pettiward Hall**

Present: Cllr. Peter Turner
Cllr. Robin Fisher
Cllr Sebastian Reeves
Cllr Simon Tarabella
Paula Gladwell – Clerk
1 members of public
District Cllr Matthissen (part)

- 2017/1229 **Apologies for Absence** - Cllr Rob Nurton, Cllr Archie Gemmell, Cllr Martin Burns, County Cllr Otton
- 2017/1230 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** - None
- 2017/1231 **Minutes of Parish Council Meeting** - It was proposed by Cllr Reeves that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 8th May 2017 were signed as a true record.
- 2017/1232 **District Cllr John Matthissen** – Cllr Matthissen gave his report which is attached to these minutes.
- 2017/1233 **County Cllr Penny Otton** – Cllr Otton's report was given by the Clerk and is attached to these minutes.
- 2017/1234 **Public Participation** – No questions
- 2017/1235 **Clerks Report** – It was confirmed that permission be given for the erection of signs beneath the Notice Board to advertise the Post Office Van.
It was noted that no reply had been received from the PH landlords however new tenants are expected soon with a reopening date in June.
It was suggested that a delegated powers document be drafted for consideration at the next meeting.
- 2017/1236 **Planning** – It was Resolved to submit the following comments to MSDC for applications; 1703/17 Erection of a two storey side extension, 4 Ash Close – "*Great Finborough Parish Council has NO OBJECTION to this application based on the information available*"
- 2017/1237 The following MSDC decisions were noted; 886/17 and 887/17 Erection of 3 bay cart lodge with workshop, alterations and outbuildings, and external and internal alterations including replacement windows, insulation and retiling roof, demolition of front porch, replacement of staircase and balustrade, inserting partition walls, Valley farm, Valley Lane – GRANTED and
- 2017/1238 0521/17 Erection of two storey side extension, 4 Wash Lane Corner, Combs Lane - GRANTED
- 2017/1239 **Finance** – The Finance report for June 2017 was approved
- 2017/1240 The following payments were approved. Prop Cllr Reeves, seconded Cllr Tarabella, with all in favour, Staff salaries for May 2017
- 2017/1241 Concrete and Misc for Ditch Repairs PT £120.76
- 2017/1242 David Cook Ditch Maintenance £2977.20
- 2017/1243 Hall Hire £56.00
- 2017/1244 Gipping Press Credit £284.12 and re invoice £267.12 & £170.12
- 2017/1245 Heelis & Lodge Audit £118.00
- 2017/1246 It was Resolved to purchase 2 x safety signs for use during Community Litter Picks at a cost of £44.78 each plus carriage & vat. Proposed Cllr Tarabella, sec Cllr Fisher with all in favour.
- 2017/1247 The draft Risk Assessment and control measures for Litter picks was considered, amended and approved, Proposed Cllr Turner with all in favour.

- 2017/1248 It was Resolved to approve the repairs to Valley Lane gate post at cost £150.00
Proposed Cllr Turner, sec Cllr Fisher with all in favour
- 2017/1249 The completion of the Internal Audit by Heelis & Lodge was noted. The Internal Audit report included two recommendations which have both been actioned by the clerk. The Internal Audit Action Plan was approved, Proposed Cllr Turner with all in favour.
- 2017/1250 The application for Transparency funding for 2017/18 was approved Prop. Cllr Turner with all in favour.
- 2017/1251 **Footpaths** – No report from the Footpath Warden.
- 2017/1252 **Defibrillator** – It was noted that completed transfer agreement had been received from BT for the phone box. It was noted that an application has been submitted to Awards for All. It was Resolved to purchase the defibrillator from Community Heartbeat Trust at cost £1750.00 + delivery as soon as confirmation of external funding is received.
- 2017/1253 **Speed Indicator Device** – It was confirmed that the site allocations had been submitted. Quotes received for the purchase of a mobile SID complete with batteries and brackets ranging between £3150 – £2373 were considered with the Radarlux machine seeming best value for money. District and County support via locality budgets has been promised from Cllrs Otton and Matthissen. Further fundraising will be necessary together with the formation of a group to take on responsibility for moving the device around various sites once approved. Suggestions for future fundraising included; contact with Zoe Banthorpe at MSDC for Community budget help, staging an event of some kind, seeking local business support and Parish Council reserves. Cllr Turner will contact Zoe in the first instance.
- 2017/1254 **Church Road improvements** – Consideration was given to two quotes for the tree work ranging from £1475 - £735 with one further quote to come. A site visit will be arranged to discuss plans and take appropriate measurements before SCC Highways are contacted for their advice on any link to the highway. Various surfacing options were considered and quotes will be sought once measurements are confirmed. It was noted that advice would be sought from any contractor regarding adequate and proper drainage of the area. Zoe Banthorpe at MSDC will be contacted for advice on external funding for this project.
- 2017/1255 **Correspondence** – There were no comments to tabled correspondence.
- 2017/1256 **Matters to be brought to the attention of the council** – A pothole at Pilgrims way will be reported, Cllr Fisher will take photos.
It was noted that there are two permanent Community Speedwatch signs to be put up. It was agreed that a new rota will need to be set up to action the regular checks of the Play area.

Next meeting; Monday 10th July 2017 at 7.30pm