

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 12th November 2018 in the Pettiward Hall

Present: Cllr Peter Turner (chair) Cllr Robin Fisher Cllr Sebastian Reeves
Cllr Archie Gemmell Cllr Rob Nurton
County Cllr Penny Otton (part) District Cllr John Matthissen (part)
Paula Gladwell – Clerk 2 members of public

- 2018/1632 **Apologies for Absence** - Cllr Simon Tarabella, Cllr Martin Burns
2018/1633 Councillor Robin Fisher tendered his resignation with effect following the December meeting. Cllr Turner extended thanks to Robin for nearly eight years service on the council with Councillors agreeing that he will be sorely missed for his contribution to the Parish Council and his commitment to the community.
- 2018/1634 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** - None
- 2018/1635 **Minutes of Parish Council Meeting** - It was proposed by Cllr Nurton that the minutes of the previous Parish Council Meetings were approved, with all in favour. The Parish Council Meeting minutes of 8th October and 22nd October 2018 were signed as a true record.
- 2018/1636 **District Cllr John Matthissen** – deferred.
2018/1637 **County Cllr Penny Otton** – deferred
- 2018/1638 **Public Participation** – No questions
- 2018/1639 **Clerks Report** - It was noted that the Bank of England consolidated stock had been redeemed at £9.27
- 2018/1640 **Planning** – It was Resolved to submit the following comments to MSDC for applications;
DC/18/04702 Erection of a single storey rear extension, first floor side extension including conversion of garage to living space and the erection of a detached garage, Puddocks End, High Road - *"Great Finborough Parish Council have NO OBJECTION to this application based on the information available"*
- 2018/1642 DC/18/03710 Re consultation - Full Application - Erection of 7no. dwellings, garages and access road. Land off, Pear Tree Place - *"Great Finborough Parish Council have nothing further to add to their previous OBJECTION to this application following the submission of the revised site plan."*
- 2018/1643 The following MSDC decisions were noted; DC/18/03693 Replace 3no. windows to existing front dormers, 5 Stable Cottages, Church Road - GRANTED and
DC/18/03639 Erection of first floor rear extension, 1 Boundary Cottages, Buxhall Road - GRANTED.
- 2018/1644 **County Cllr Penny Otton** - Cllr Otton gave her report, a copy of which is attached to these minutes.
- 2018/1645 **District Cllr John Matthissen** - Cllr Matthissen gave his report, a copy of which is attached to these minutes.
- 2018/1646 **Finance** – The Finance report for November 2018 was approved.
2018/1647 The following payments were approved. Prop Cllr Turner, Sec Cllr Nurton with all in favour, Staff salaries for Oct 2018
2018/1648 Gipping Press £362.74
2018/1649 The first draft of the Budget for 2019-2020 was considered. It was noted that the Budget Working Group will convene to consider their recommendations for the next meeting. Cllr Reeves was nominated, and agreed to join the Budget Working Group to replace Cllr Burns.
- 2018/1650 **Consultations** - BMSDC - Draft Homes Strategy and Homelessness Reduction Consultation. It was resolved to submit no comments at this time. Prop Cllr Turner with all in favour.
Suffolk County Council Suffolk Minerals & Waste Local Plan - Appropriate Assessment. It was Resolved to submit no comments at this time. Prop Cllr Turner with all in favour.
- 2018/1651 **Annual Playground Report** – It was noted that the Annual Playground report highlighted only a few low risk issues with none above an 8. These recommendations will all be addressed in due course via an action plan précis of the report with any costings identified.
- 2018/1652 **Correspondence** – There were no comments to tabled correspondence.
2018/1653 **Footpaths** – Cllr Gemmell reported that a plank is missing from the bridge at the junction of FP5 and 6 and two bridges on adjoining Buxhall paths also had planks missing. These would all be reported to Rights of Way. Concern was expressed regarding possible slippery surfaces on bridges with winter approaching. RoFW will be asked to install a non slip remedy if possible.

- 2018/1654 Discussion took place regarding several missing or damaged way marker posts. Cllr Gemmell will create a plan of where replacements are needed and it was suggested that MSDC Rights of Way might be willing to provide the new posts if volunteers could install them. Consideration of this would be taken at the next meeting.
- 2018/1655 **Valley Lane Car Park fencing** - An estimate of costs to provide and install wire fencing to the bottom of the carpark fence line was suggested at £100. In view of the lack of use of the football pitch it was resolved not to install wire at this time. Prop by Cllr Turner with all in favour.
- 2018/1656 **Co option of vacancies** - It was noted that the normal notice to MSDC of a casual vacancy arising from a resignation does not apply where the vacancy occurs during the six month period prior to when the outgoing councillor would normally have retired, i.e. following the next ordinary election. In this situation Council have a choice to co opt and fill the vacancy or to run with the vacant seat until the May election. As this has occurred with the resignation of Cllr Fisher it was resolved to try and fill the seat via cooption and notice of this will be included in the next newsletter and on the notice board and website with advice on the application process. A closing date for applications of 24th December will be advertised with cooption at the January meeting if possible.
- 2018/1657 **Matters to be brought to the attention of the council** – Various suggestions were put forward for future projects including the provision of a book exchange which was especially supported. It was agreed that further research be undertaken on how a project such as this might work with some provisional costings sought and further consideration of the provision of one or more book exchanges added to the next agenda.
It was agreed that consideration of the production of a village Footpath map will be added to the next agenda.
- 2018/1658 **Motion to exclude temporarily the Public and Press** - It was resolved to exclude the Public and Press pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning staff contracts of employment.
- 2018/1659 **Review of Staff Contracts** -It was resolved to amend the clerks salary to scale point 25 with immediate effect together with an increase of 1 hr per month. Proposed Cllr Turner with all in favour.
- 2018/1660 It was Resolved to increase the Litter Picker hourly rate. Proposed Cllr Turner with all in favour.

Next meeting of the Parish Council - Monday 10th December 2018 at 7.30pm