

# GREAT FINBOROUGH PARISH COUNCIL

## **Minutes of the Parish Council Meeting held on 13<sup>th</sup> September 2021 in Pettward Hall**

Present: Cllr Simon Tarabella (chair) Cllr Norman Vendittelli Cllr Peter Turner  
Cllr Sharon Shipp Cllr Sebastian Reeves  
Cllr James Spencer (part) Cllr Simon Waspe (part)  
Paula Gladwell – Clerk Cllr John Matthissen (part)  
3 members of public Martin Last – Last & Tricker Partnership

- 2021/2420 **Apologies for Absence** – Cllr Penny Otton, Cllr Spencer will be late, Cllr Waspe will be late. James Sinclair.
- 2021/2421 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** – None
- 2021/2422 **Minutes of Parish Council Meeting** - It was proposed by Cllr Turner, Sec by Cllr Tarabella that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 16<sup>th</sup> August 2021 were signed as a true record.
- 2021/2423 **County Councillor Otton's Report** – Cllr Otton's report had been circulated and a copy is attached to these minutes.
- 2021/2424 **District Councillor Matthissen's Report** – Cllr Matthissen gave his report a copy of which is attached to these minutes.
- Cllr James Spencer entered the meeting.
- 2021/2425 **Public Participation** – A resident expressed concerns about excess speeding on High Road at the Hitcham end of village asking for support for an extension of the 30mph limit. It was confirmed that this had been investigated a couple of times in the past with Suffolk County Council's response in 2017 a refusal of the extension as it did not meet their criteria and any further assessment via a speed panel report would cost £1500. The parish council resolved at that time not to commission the report. It was noted that the parish council are supportive and proactive in any measures that will reduce speeding through the village however it is unlikely that this stretch of road will meet the criteria of SCC for an extension to the 30mph limit and the cost of the report is prohibitive. It was however agreed that Cllr Otton will be asked if she could put the request forward to the panel again and whether she might help with funding of a SPR. The clerk will investigate whether we can use our equipment to do some temporary speed checks in the area.
- 2021/2426 **Clerks Report** – Nothing new to report
- Cllr Simon Waspe entered the meeting.
- 2021/2427 **Planning - Pre Application** - Martin Last, Last & Tricker Partnership – Martin outlined the intentions for the 2<sup>nd</sup> phase of development at land to the rear of Pear Tree Place. The intended new application will be for 28 dwellings in total so an additional 19 to the 9 already built in phase one. 9 of these are intended to be affordable dwellings 6 for rent and 3 shared ownership. The chair thanked Martin for coming along to the council meeting and confirmed that this was only to seek councillor's comments at this stage to feed back to the developer. Discussion took place regarding the plans provided with queries about the lack of self build options, the lack of turning areas at plots 10 and 20, which Housing Association would take over the affordable homes and the position of the affordable properties. Concerns were expressed over the future maintenance responsibilities of the Public Open Spaces with councillors reluctant to take these over and some councillors expressed a desire to see PV panel installation at point of construction. Martin confirmed that all the points raised would be fed back to the developer before any application was submitted to MSDC.
- 2021/2428 There were no applications to consider
- 2021/2429 The following MSDC decisions were noted; DC/21/04155 Non Material Amendment to DC/19/01165 Home Farm, High Road – APPROVED and DC/21/03074 Change of Use of grazing land and to erect a new two storey building for use as 3 no. Holiday lets C3 use class, Stable Cottage, High Road - REFUSED
- 2021/2430 **Finance** – The Finance report for September 2021 was approved.
- 2021/2431 The following payments were approved. Prop Cllr Tarabella, sec Cllr Turner with all in favour, Staff salaries for September.
- 2021/2432 Gipping Press £178.42
- 2021/2433 PKF Littlejohn Audit £240.00
- 2021/2434 Glasdon UK White Gates £2368.51
- 2021/2435 The completion of the External Audit for year to 31<sup>st</sup> March 2021 was noted and it was confirmed that the required publication of the Audit had been carried out.

- 2021/2436 It was noted that Community Action Suffolk are unable to secure an insurance provider for their Parish Protect scheme going forward so have withdrawn the policy. This leaves us needing to find an alternative insurance cover. It was noted that such short notice of this position causes concern. The clerk will seek quotes from alternative providers as soon as possible with the agreement that a decision will be made by councillors on the insurance cover for 2021 – 2022 via email notification to be ratified at the next scheduled meeting.
- 2021/2437 **To review Internal Controls** – The Internal Control Statement, Standing Orders and Financial Regulations together with all policies and procedures were reviewed with no amendments suggested. It was resolved to approve the reviewed documents. Proposed Cllr Turner, sec Cllr Tarabella with all in favour.
- 2021/2438 The Risk Assessments were reviewed with no amendments proposed. It was resolved to approve the review of the Risk Assessment, proposed Cllr Tarabella with all in favour.
- 2021/2439 **Effectiveness of Internal Control** – A review of the effectiveness of councils governing arrangements and systems of internal control was carried out. All controls in place were felt to be effective and no areas for development were identified.
- 2021/2440 **Middlefield Drive Play Area** – It was noted that the new swing bolts were awaited and would be installed as soon as they arrive. Grant applications for both National Lottery and Virador have progressed to the final stage with decisions expected by the end of October.
- 2021/2441 **Footpaths** – Cllr Spencer reported FP22 as overgrown, Cllr Tarabella confirmed that he had already reported this via the SCC website. Cllr Spencer will report overgrowth on FP3. It was noted that the path adjacent to the allotments was in need of re chipping, this is a Parish Council path and not a ROW FP. It was agreed that a price be sought for chippings and a work party arranged to lay them following correspondence with the Allotment Association.
- 2021/2442 **Correspondence** – A residents concerns regarding noise nuisance in Church Road from vehicles visiting the school in the early hours was noted. Cllr Vendittelli has spoken with other residents in Church Road to establish the degree of disturbance. It is understood that the school have already addressed the concerns.
- 2021/2443 A resident has offered his volunteering services to the village as part of a Duke of Edinburgh scheme, it was confirmed that any work undertaken could be covered by Parish Council insurance and that the offer would be gratefully accepted. Cllr Tarabella will respond and agree the range of work to be offered.
- 2021/2444 **Local Housing Needs Survey** – The drafted publicity documents were approved, it was agreed to plan for distribution the third week of November. A working group meeting will be arranged with Sunila Osborne at CAS to finalise the contract and the printing timetable.
- 2021/2445 **White Entrance Gates** – It was confirmed that the gates have been delivered. A quote is awaited for the installation.
- 2021/2446 **Safeguarding Policy** – The draft safeguarding policy was approved and adopted. Proposed by Cllr Tarabella, with all in favour.
- 2021/2447 **Flood maps** – Discussion around the identifying and facilitating of any work by landowners to alleviate the flooding issues at Onehouse Road/Combs Lane junction took place. Cllr Waspe agreed to walk the river and study the flood maps to enable us to put together any recommendations to SCC Flood management and EA. The clerk will seek an update on what neighbouring parish council's have managed to come up with.
- 2021/2428 **Street Lights** – It was agreed that the public consultation process should be carried out via the October newsletter to establish whether a programme of replacement of the streetlights was supported by residents. The Street Lighting Working Group will be reconvened and will include Cllrs Turner, Spencer and Reeves. The SLWG will engage with the community, draft the consultation and establish an overview of what residents want before suggesting any replacement or removal plan and investigate costing and funding streams.
- 2021/2429 **Consultations** –MSDC Licensing revised Gambling Act 2005 Statement of Principles 3 yearly revision - It was agreed that no comments be submitted for this consultation at this time.
- 2021/2430 MSDC Licensing revised Hackney Carriage, Private Hire Operator policy 3 yearly revision – It was Proposed by Cllr Spencer that the following comment be submitted “Electric vehicles are not ready for mass use and point 6.1.8 may be detrimental to rural taxi users” Sec by Cllr Waspe, with 2 votes for and 4 against the motion failed.  
It was then agreed that no comments be submitted for this consultation at this time.
- 2022/2431 **Matters to be brought to the attention of the council** – It was noted that the battery had failed in the defibrillator and replacements had been ordered.

Next meeting will be held in Pettward Hall on Monday 11<sup>th</sup> October 2021 at 7.30pm