

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 13th June 2016 in the Pettiward Hall

Present: Cllr. Peter Turner Cllr Martin Burns Cllr Archie Gemmell
 Cllr Rob Nurton Cllr Sebastian Reeves
 Paula Gladwell – Clerk
 4 member of public District Cllr Matthissen (part)

2016/980 **Apologies for Absence** - Cllr. Robin Fisher, Cllr Simon Tarabella, County Cllr Otton

2016/981 **Declarations of Interest** – None

2016/982 **Minutes of Parish Council Meeting** - It was proposed by Cllr Turner that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 9th May 2016 were signed as a true record.

Adjournment for:

District Cllr John Matthissen's Report – Cllr Matthissen gave his report which had been circulated and will be attached to these minutes.

County Cllr Penny Otton Report – Cllr Otton's report had been circulated and will be attached to these minutes.

Public Participation – It was noted that the stall for EACH had raised over £120 at the Queens 90th event. Details of the plan and the costings to install a herb garden at the Middlefield Drive car park were put forward with the pledge of £200 from the Garden Club towards the project costs.

Feedback had been very positive from the Queens 90th Birthday event and a really good, successful afternoon had taken place. Thanks were extended to all who volunteered to help on the day and especially to Archie and Norman for their organisation of the event.

Meeting resumed:

Item 11 was brought forward.

2016/983 **Herb Garden project** - It was agreed that a Community Raised Herb Garden be constructed at the car park based on the estimated cost of £338.99, funded with a £200 donation from the Garden Club and a maximum of £250 from reserves. Proposed by Cllr Nurton, sec Cllr Gemmell with all in favour. It was noted that plants would probably be donated and it was suggested that the Primary School be asked if they would like to be involved in the planting and ongoing care. It was suggested that labelling and information plaques be provided once planting was established.

2016/984 **Clerks Report** - The risk assessments for the Litter Picker and clerk's home office are now complete and implemented.

2016/985 It was noted that no response had been submitted to the Union Road consultation.

2016/986 The Rights of Way Improvement Plan consultation questionnaire was completed and will be submitted.

2016/987 It was resolved to appoint a Footpath Warden for the Parish Council. Cllr Gemmell was proposed and accepted with all in favour.

2016/988 Suffolk Police SNT have been asked to visit Oak Close and the car park during school drop off and collection times in order to monitor parking following complaints from residents about blocked driveways, obstructed pavements and damage to grassed areas.

2016/989 Community Right to Bid – The request by the owners of the shop premises to remove the listing recently granted to protect the shop as a community asset has been upheld by Jane Orton, solicitor at St Edmundsbury who was appointed to carry out the review. This means that the listing has been withdrawn. The reasons quoted were generally that the only business run from the site in recent years was the newspapers and this was ancillary to the main building. The conclusion reached was that the use of the building does not further the interests of the community. Cllr Matthissen suggested that consideration be given to a re application for the business premises part of the building

using evidence suggested by MSDC and long standing residents testimony/photos etc. Ultimately the wishes/aims of the community would need to be canvassed to establish if a community run shop would be an option should the owners apply for change of use to residential. It was agreed that a reapplication for listing as a Community Asset be drafted. Proposed Cllr Turner with all in favour.

2016/990

2016 -2018 National Salary awards have been agreed by the joint council for Local Government Services – The new pay scales are available for 2016/17 and also for 2017/2018 it was agreed that these be applied to the clerk salary in line with the Contract of Employment.

It was noted that consideration of the installation of bollards/posts on the grass areas around the car park be added to the next agenda.

It was agreed that consideration of the production of a footpath map be added to the next agenda.

2016/991

Planning – There were no planning applications to consider.

2016/992

There were no MSDC decisions to note.

2016/993

Finance – The Finance report for June was approved.

2016/994

The following payments were approved. Prop Cllr Turner with all in favour, Staff salaries for May 2016

2016/995

Salc Subscriptions £321.74

2016/996

MSDC Bin Emptying £426.00

2016/997

Gipping Press £170.85

2016/998

Gipping Press posters £81.44

2016/999

Rewts £294.00

2016/1000

Fairground Amusements £220.00

2016/1001

The completion of the Internal Audit by Heelis & Lodge was noted. The Internal Audit highlighted an error with the recording of Staff Costs in Box 4 which included some expenses which should have been recorded in Box 6. The error has been corrected in the final accounts and the annual return amended and initialled by the clerk and chairman as recommended by Heelis & Lodge. The amended Final accounts were approved and the Annual Return for 2016 will now be sent to BDO for External Audit together with an explanatory note to cover the amended figures in boxes 4 and 6.

2016/1002

Correspondence – There were no comments to tabled correspondence.

2016/1003

Village Maintenance – There were no matters reported.

2016/1004

Newsletter – There were no matters reported.

Item 11 had been brought forward.

2016/1005

Results of public consultation regarding Valley Lane facilities – Deferred.

2016/1006

Matters to be brought to the attention of the council – It was noted that Finborough Hall School pupils would need the questionnaire details by mid July in order to carry out their offered consultation on the preference of electronic copies of the newsletter.

It was noted that further expenses for the Queen's birthday event would include approx £82 for Running Imp and £100 for the bouncy castle, final takings on the day and other deductible expenses would be confirmed by Mr Vendittelli for approval at the next meeting.

Next meeting; Monday 11th July at 7.30pm