

# GREAT FINBOROUGH PARISH COUNCIL

## **Minutes of the Parish Council Meeting held on 14<sup>th</sup> March 2016** **in the Pettiward Hall**

Present: Cllr. Peter Turner                      Cllr Archie Gemmell    Cllr. Robin Fisher  
            Cllr Simon Tarabella                  Cllr Rob Nurton        Cllr Sebastian Reeves  
            Cllr Martin Burns  
            Paula Gladwell – Clerk              County Cllr Otton (part)  
            5 member of public                  District Cllr Matthissen (part)

2015/917    **Apologies for Absence** - None

2015/918    **Declarations of Interest** – None

2015/919    **Minutes of Parish Council Meeting** - It was proposed by Cllr Turner that the minutes of the previous Parish Council Meetings were approved with all in favour. The Parish Council Meeting minutes of 14<sup>th</sup> December 2016, 11<sup>th</sup> January 2016 and 22<sup>nd</sup> February 2016 were signed as a true record.

Adjournment for:

**District Councillor John Matthissen** – Cllr Matthissen gave his report which will be circulated and attached to these minutes.

**County Councillor Penny Otton** – Cllr Otton gave her report which has been circulated and will be attached to these minutes.

**Public Participation** – It was noted that a quote to coppice the hedge between the allotment site and Valley Lane had been received at £1,500 and that the Garden Club have agreed to make a donation towards this work of £500 with the Allotment Association contributing a further £250. It was suggested that this work would benefit the allotment holders and extend the view for residents whilst creating an easily maintainable hedge in future that the Allotment Association would manage. It was noted that specimen tress would be left and a working party of allotment holders would help with labour on the day with the resultant chippings being used for pathways and any wood sold if possible. It was agreed that consideration of the quote and work to the hedge be added to the next agenda.

A request was made to plant a flowering cherry type tree in commemoration of Garden Club members on parish land with the ownership and responsibility for the future maintenance of the tree passed to the parish council. It was agreed that planting could take place left of Middlefield Drive adjacent to the car park entrance.

Suggestions were made to replace the area of cotoneaster planting at the car park with a community herb garden. It was agreed that funding be sought to action this project working with the Garden Club with further consideration added to the next agenda.

Concerns were expressed that a local cricket club had been unable to book a session at the Great Finborough Hall School sports hall, it was confirmed that Cllr Matthissen is liaising with community groups and the school regarding the S106 agreement and it was suggested that the cricket club contact Cllr Matthissen in order to ensure their interest is included with the other community groups. Cllr Matthissen confirmed that three other groups have expressed interest in using the Sports Hall and meetings between John and the school to facilitate this use were ongoing.

Meeting resumed:

2015/920    **Clerks Report** – In order for volunteers to be covered by SCC insurance to spread salt grit the parish council needs to hold their names on a register, it was agreed that an article be put in the newsletter seeking more volunteers to spread around the seven locations of grit piles in the village.

The grass cutting contract quote of £624 was agreed and the additional area at Pettiward hall will be added to the contract.

Community Speedwatch Scheme – It was confirmed that volunteers have been cleared by police to start and Hi vis jackets have been purchased with training due to take place soon therefore once the speed gun has been calibrated sessions can start. More volunteers would be welcome and should contact Cllr Simon Tarabella for more information.

A request has been received asking for signage to the car parks to be provided, it was agreed that this was not felt necessary at this time.

It was confirmed that the chairman, Cllr Peter Turner and the clerk hold keys to the village notice boards, anyone wishing to display notices should contact them.

2015/921

**Planning** – There were no applications to consider.

2015/922

The following MSDC decisions were noted: 4288/15 Erection of detached double garage, Hilmic, High Road – GRANTED and

3808/15 Change of use of land for the temporary siting of a mobile home to supervise the equestrian enterprise at Mill Hill Farm, High Road – GRANTED and

4235/15 Erection of two storey extension, Danescroft, High Road - WITHDRAWN

2015/923

**Finance** – The clerk's financial report for March 2016 was approved.

2015/924

The following payments were approved. Prop Cllr Turner with all in favour, Staff salaries for February

2015/925

Gipping Press £170.85

2015/926

Rewts £528.00 and £348.00

2015/927

Hi Vis jackets £24.84

2015/928

Anglian Water £17.29

2015/929

It was resolved to appoint Heelis and Lodge to carry out the Internal Audit for 2015/16. The Terms of Engagement and Audit Plan were approved.

2015/930

**Correspondence** – There were no comments to tabled correspondence.

2015/931

**Village Maintenance** – Concerns were expressed at the excessive use of weedkiller around posts by MSDC to avoid having to trim when cutting the grass, Cllr Turner will raise this with John Buckingham. Concerns from parents walking to school regarding the overgrown bramble bush at Oak Close will be passed to MSDC.

2015/932

**Forward Planning Working Group** – The report from the FPWG was noted, there were no recommendations to consider.

2015/933

**Newsletter** – It was noted that no volunteers had come forward to take on the production of the newsletter, it was agreed that further pleas be added to the next issue.

2015/934

The draft of a policy and terms of reference was deferred.

2015/935

It was resolved to action an introductory advertising offer of a free half page advert in two issues for local start up businesses, Proposed by Cllr Tarabella with all in favour. This initiative will be promoted in the next issue.

2015/936

The generous offer from Great Finborough Hall School to carry out a consultation with all residents regarding the possible provision of an electronic copy of the newsletter was considered. It was suggested that pupils could conduct a door to door survey to establish how many residents might prefer an electronic copy, it was noted that this might save on printing costs and also increase readership due to the ease of forwarding a copy onto others. It was agreed to accept the schools offer with thanks and draft a consultation questionnaire to be actioned in the summer.

2015/937

**Valley Lane Facilities** – It was noted that in order to provide any additional or improved sports facilities robust consultation to engage the community would need to take place. It was confirmed that the Primary School are very keen to provide their support for a multi surface area in place of the football pitch. Concerns were expressed regarding future maintenance of a MUGA together with the high costs for provision of this sort of facility. It was agreed that a further meeting with the Primary School be arranged together with an initial consultation process via the newsletter to establish what, if any, remit for the Parish Council could be established before any further work is done regarding sourcing funding.

- 2015/938 **HM Queens 90<sup>th</sup> Birthday Celebration** – An event is planned for Saturday 11<sup>th</sup> June with times and venue to be confirmed. Start up funding is still to be finalised but thought to be approx £600, the clerk will confirm any requirements needed for the insurance cover.
- 2015/939 **Health & Safety Policy** – It was resolved to approve the drafted Health & Safety policy, proposed Cllr Tarabella with all in favour. A risk assessment will be undertaken for the clerks' home office.
- 2015/940 **Matters to be brought to the attention of the council** – Concerns were expressed at the damage being caused to the village greens by horses. Various complaints had been received regarding dog fouling, with serious concerns for areas at Woodpecker Hill where school children are using the site, it was agreed that investigation into the installation of cameras was warranted in order to stop this disgusting lack of concern by some dog owners in not clearing up after their animals.

Next meeting Monday 11<sup>th</sup> April 2016 at 7.30pm