

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 14th May 2018 **in the Pettiward Hall**

Present: Cllr Peter Turner Cllr Sebastian Reeves Cllr Simon Tarabella
Cllr Robin Fisher Cllr Rob Nurton Cllr Martin Burns
Paula Gladwell – Clerk
0 members of public

- 2018/1491 **Nominations and election of Chairman** - Cllr Turner was nominated, Proposed by Cllr Tarabella, Sec Cllr Fisher. Cllr Turner was duly elected with all in favour.
- 2018/1492 **Acceptance of Office of New Chairman** - Cllr Turner signed the Declaration of Acceptance of Office and took the chair.
- 2018/1493 **Nominations and election of Vice Chairman** – Cllr Nurton was nominated and elected as Vice Chairman. Prop by Cllr Turner, Sec Cllr Reeves, with all in favour.
- 2018/1494 **Apologies for Absence** - Cllr Archie Gemmell, County Cllr Penny Otton, District Cllr John Matthissen.
- 2018/1495 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** - None
- 2018/1496 **Minutes of Parish Council Meeting** - It was proposed by Cllr Tarabella that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 9th April 2018 were signed as a true record.
- 2018/1497 **Public Participation** – No questions
- 2018/1498 **Meeting Schedule** – The meeting schedule for 2017/18 was approved.
- 2018/1499 **Clerks Report** - It was noted that the IT Engineer had carried out some diagnostic investigation on the laptop to check the Bluetooth connections. It is confirmed that there are problems connecting to the VAS and a cable connection was suggested. Radarlux have agreed to send a cable foc.
It was noted that the Great Finborough S106 pot currently holds £942.77 earmarked for "outdoor sports" and £0 for village halls.
There is currently no funding in the Great Finborough CIL pot however as soon as developer contributions are paid the parish proportion of £15% (25% for those with a NHP) will then be paid automatically to the parish council twice a year. There will be district CIL money available from all local developments which goes into a central 123 pot and is available for all parishes to BID for in May or October. There is no limit to the amount that can be bid for. It may well be desirable to create a wish list/forward plan for projects that might fit the criteria for this funding and it is understood that a business plan can be lodged with the District Council Infrastructure team.
Following the request for more signage for Middlefield Drive and Pettiward Close a site visit was carried out to assess any further need. It was agreed that the existing signage provides direction for numbers in Middlefield Drive and Pettiward Close is signposted and this is thought to be sufficient for directing delivery vehicles in this area.
It was agreed that Cllrs Turner and Tarabella would attend the MSDC Development Control Committee meeting to speak on the parish councils behalf at the consideration of Application DC/18/01217 Outline Planning Application (Access to be considered) Erection of up to 56 dwellings with associated works including vehicular and pedestrian access, infrastructure and landscaping.
- 2018/1500 **Finance** – Section 1 of the Annual Governance and Accountability Return, The Annual Governance Statement 2017/18, was completed, approved and signed. Proposed by Cllr Turner with all in favour.
- 2018/1501 The final accounts for the year ending 31st March 2018 were approved and section 2 of the Annual Governance and Accountability Return, Accounting Statements 2017/18, was signed. Proposed by Cllr Turner with all in favour.

- 2018/1502 The Finance report for May 2018 was approved.
- 2018/1503 The following payments were approved. Prop Cllr Tarabella, Sec Cllr Burns with all in favour, Staff salaries for April
- 2018/1504 Gipping Press £170.12
- 2018/1505 Karl Hobbs IT Engineer £40.00
- 2018/1506 MSDC Bin Emptying £468.00
- 2018/1507 Jewsons, Herb Garden surfacing £246.90 PT
- 2018/1508 The completion of the Internal Audit by Heelis & Lodge was noted. The Internal Audit report included one recommendation which has been addressed by the clerk. The Internal Audit Action Plan was approved, Proposed Cllr Turner with all in favour.
- 2018/1509 **Planning** – It was Resolved to submit the following comments to MSDC for application DC/18/01614 Listed Building consent - Erection of a garden wall, 2 The Green, Church Road *"Great Finborough Parish Council OBJECT to this application as the proposal to erect a brick wall to the front of this row of listed cottages would be contrary to HB1 of the MSDC Local Plan in that would not be in keeping with and fails to preserve the setting of the Grade II listed building. The introduction of a hard landscaping brick wall would cause substantial harm to the existing gardens of the cottages which are currently open, unpretentious and uncluttered with low planting and low timber fencing which complements the architecture of the cottages. The proposal is contrary to SB2 and GP1 of the MSDC Local Plan which seek to protect listed buildings from development that adversely affects their setting. It is thought that this boundary treatment would cause considerable harm to the significance of this listed building and its neighbours and ask that this application be refused and the building work already carried out rectified."*
- 2018/1510 There were no MSDC decisions to note.
- 2018/1511 **General Data Protection Regulations** - It was noted that the recently proposed Government amendment to the bill if implemented will result in the Parish Council being exempt from appointing a Data Protection Officer.
- 2018/1512 Consideration was given to the process of delivering compliance with the GDPR and the Action Plan was discussed and approved. It was noted that drafts of the various documents should be available for approval at the next meeting.
- 2018/1513 It was agreed that all Cllrs will need to develop their knowledge in the area of Data Protection and carry out a Data Audit of the personal data they currently individually hold.
- 2018/1514 **2018 -2019 National Salary awards** - It was resolved to approve the new 2018 - 2019 National Salary awards agreed by the joint council for Local Government Services and apply them to the clerks salary in line with the Contract of Employment. Proposed Cllr Turner Sec Cllr Reeves with all in favour.
- 2018/1515 **Matters to be brought to the attention of the council** – It was noted that overgrown shrubbery from what is thought to be SCC land was causing concerns for a resident, the clerk will ask SCC to assess the issue.
It was agreed that consideration of future projects to enhance sport and leisure facilities be added to the next agenda.

Next Meeting of the Parish Council - Monday 11th June 2018 at 7.30pm