

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 17th April 2023 in Pettward Hall

Present: Cllr Simon Waspe Cllr Peter Turner Cllr Lee Morgan
Cllr Isabelle Campbell Cllr Sebastian Reeves (chair)
Paula Gladwell – Clerk Cllr John Matthissen (part)
3 members of public Cllr Penny Otton (part)

- 2022/2915 **Apologies for Absence** – Cllr Simon Tarabella, Cllr James Spencer
- 2022/2916 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** – Cllr Morgan declared an pecuniary interest in Item 8a (min no. 2022/2922)
- 2022/2917 **Minutes of Parish Council Meeting** - It was proposed by Cllr Turner, sec Cllr Reeves that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 13 March 2023 were signed as a true record.
- 2022/2918 **Public Participation** – A resident gave details of an upcoming planning application for an extension to their property. It was noted that the application will come to the Parish Council once it has been accepted by MSDC, thanks were extended to the applicant for coming along to talk about their plans pre application, this is very much appreciated by Councillors.
- 2022/2919 **County Councillor Otton's Report** – Cllr Otton's report had been circulated, a copy of which is attached to these minutes. Cllr Otton confirmed that the site visit had taken place for Church Road and although it was very quiet traffic wise at the time of the visit the Highways officer had agreed that she would set up a traffic survey. Cllr Otton confirmed that she would be happy to fund this.
- 2022/2920 **District Councillor Matthissen's Report** – Cllr Matthissen gave a brief report confirming that there is not much activity prior to the upcoming elections, however did highlight the issues and mistakes made by BMSDC around the election process and confirmed that the Electoral Commission would be investigating.
- 2022/2921 **Clerks Report** – It was confirmed that following the nomination process for the upcoming parish elections there were five candidates and therefore an uncontested election with two vacancies. The first meeting of the new council will be 22nd May.
The Annual Parish Meeting is confirmed as Wednesday 10th May.
It was confirmed that the small oak tree on the green along High Road has been relocated by Cllr Campbell.
It was confirmed that the new street lights, the car park signage and the white gates had been added to the insurance policy with no added premium this year.
Cllr Campbell confirmed that only two responses had been received regarding the compilation of a list of first aiders and that no one had come forward with any interest in joining a first aid course.
Cllr Campbell and Cllr Waspe have accepted the invitation from Wattisham Air base and will report back on their visit in due course.
The BMSDC Joint Local Plan Consultation was discussed and it was noted that Buxhall Lodge meadow had been removed from the development boundary red line. It was agreed that no comment be submitted to the consultation at this time.
It was noted that no planning applications had yet been received for the Green Farm site. The overgrown hedge at the Buxhall Road junction was highlighted. It was agreed that the owners of Buxhall Lodge be contacted and asked to cut the hedge back to remove the obstruction of the pavement.
- Cllr Morgan left the room
- 2022/2922 **Planning** – It was RESOLVED to submit the following comments to application DC/23/01386 Erection of single storey extension and three bay cartlodge (amended scheme to that approved under DC/22/01424 The Cottage, High Road *"Great Finborough Parish Council have NO OBJECTION to this application based on the information available"* Proposed Cllr Reeves with all in favour.
- Cllr Morgan returned to the room
- 2022/2923 The following MSDC decisions were noted; DC/23/00987 Discharge of Conditions Application DC/21/06550 – Condition 5 (Facing and roofing Materials) Valley Farm, Valley Lane – APPROVED DC/22/04867 – Condition 4 (Details of EV Charging) and Condition 6 (Deliveries Management Plan) Land Rear of East House - APPROVED.

DC/21/02007 – Condition 7 (Construction Management Strategy) Condition 9 (Reasonable Avoidance Measures Method Statement) Condition 11 (Wildlife Sensitive Design Scheme) Land Rear of East House - APPROVED

Appeal Decision APP/W3520/W/22/3294676 Land to North of Combs Lane – proposed construction of 2 no. Detached dwellings and new vehicle access to the highway. DISMISSED

2022/2924

Finance – The Finance report for April 2023 was approved.

2022/2925

The following payments were approved. Prop Cllr Turner, sec Cllr Campbell with all in favour, Staff salaries for March

2022/2926

HMRC Q1 payment

2022/2927

Gipping Press £238.00

2022/2928

Sulsar Donation £100.00

2022/2928

Stow Food Bank Donation £100.00

2022/2929

Karzees £234.00

2022/2930

Under 5's donation £300.00

2022/2931

Wave £29.84

2022/2932

Salc Subs £357.96

2022/2933

SCC Street Lighting £893.47

2022/2934

SCC Street Lights £25,470.00

2022/2935

Green Scene £680.00 & £580.00

2022/2936

Village maintenance – It was noted that the commemorative rose garden was now complete. It was RESOLVED to approve the invoice for the chain link at £60.16 from the £100 budgeted for this project. Proposed Cllr Reeves with all in favour.

2022/2937

Concerns were expressed regarding public safety around two very tall poplar trees on the path between Oak Close and the back of the school playground. It was agreed that contact be made with the Primary School to establish the ownership of the trees.

2022/2938

It was noted that the removal of part of a resident's hedge to facilitate the install of one of the new street lights had left a gap. It was RESOLVED to replace one leylandii tree to fill in the gap at an estimated cost of £20. Cllr Turner will source and plant to fill the gap.

2022/2939

Consideration was given to the collapse of the retaining fence holding back a bank of soil adjacent to Valley Lane at the top of the allotments. A quote has been obtained to replace the fence with concrete columns and gravel boards at £240 however it was agreed that this was outside the ownership boundary for the Parish Council and therefore will be reported to SCC Highways in the first instance.

2022/2940

There were no further matters to report.

2022/2941

Footpaths – No report from Cllr Spencer. It was noted that the finger sign at the valley lane end of FP22 was missing as was the bolt on the gate. Cllr Waspe will replace the finger on the post and fix the gate.

2022/2942

Correspondence - There were no comments to tabled correspondence.

2022/2943

Allotment Tenancy Agreement – Further discussion took place around the amendments asked for by the GF Allotment Association. It was agreed that Association members be invited to the next meeting to discuss a way forward on the wording of the agreement.

2022/2944

Tree and Hedge Management Working Group – It was noted that the Ash tree felling was hopefully to take place next week. A request from residents to collect the cut wood was discussed and it was agreed that a charge would be made for this at £100 a tonne. It was noted that all contracted work had now been carried out and the T&HMWG would create a forward plan for any future maintenance recommended in the tree survey.

2202/2945

Local Needs Housing – It was noted that Orwell Housing's land owner negotiations had been unsuccessful for the preferred site. Negotiation would now commence for the second preference site.

2022/2946

Event to celebrate the King's Coronation – It was confirmed that a big lunch event was planned on the Sunday followed by a volunteer event on Monday. Discussion around food prep being included on the risk assessment would be passed to Cllr Tarabella.

2022/2947

The Terms of Reference for the Coronation Working Group were approved with some numbering amendments.

2022/2948

Matters to be brought to the attention of the council – It was noted that no. 24 The Chestnuts were still using the kerb to access parking in the front garden and that the garden had now been gravelled over. This will be reported to MSDC.

Next meeting will be held in Petteward Hall on **Monday 22nd May** 2023 at 7.30pm