

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 9th April 2018 **in the Pettiward Hall**

Present: Cllr Peter Turner Cllr Sebastian Reeves Cllr Simon Tarabella
Cllr Robin Fisher Cllr Rob Nurton Cllr Archie Gemmell

Paula Gladwell – Clerk
1 members of public

- 2017/1468 **Apologies for Absence** - Cllr Martin Burns, County Cllr Penny Otton, District Cllr John Matthissen.
- 2017/1469 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** - None
- 2017/1470 **Minutes of Parish Council Meeting** - It was proposed by Cllr Tarabella that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 12th March 2018 were signed as a true record.
- 2017/1471 **District Cllr John Matthissen** – Cllr Matthissen's report had been circulated and is attached to these minutes.
- 2017/1472 **County Cllr Penny Otton** – Cllr Otton's report had been circulated and is attached to these minutes.
- 2017/1473 **Public Participation** – Concerns were expressed regarding the lack of signage for certain house numbers in Middlefield Drive and Pettiward Close. It was confirmed that a new sign had been placed to address this issue when it was raised last year. Councillors agreed to take a further look at road signage in this area and assess any additional need.
Concerns were expressed regarding the new car park lighting at Pilgrims Court. Council suggested that any residents experiencing problems with light pollution should contact the site directly in order that contractors still on site might rectify any directional issues with the lighting if necessary.
- 2017/1474 **Clerks Report** - It was noted that the parish council laptop has some problems connecting to the VAS, it was agreed that professional help be sought in an attempt to rectify the issue. It was noted that there would be a charge for this work.
It was confirmed that with the deadline date for the new Data Protection regulations fast approaching the clerk will update council at the next meeting with the requirements and way forward. It was noted that on current advice from SALC an external Data Protection Officer would be required.
It was noted that the new external auditors required the internal audit to be carried out before the end of year accounts were authorised by council. The clerk confirmed that the accounts files had been passed to the internal auditor and completion of the annual return and approval of the end of year accounts would be listed on the May agenda. It was noted that as expenditure had exceeded £25K this year a limited assurance review would be required which would result in an external auditors charge of £200.
- 2017/1475 **Planning** – It was Resolved to submit the following comments to MSDC for application DC/18/01217 Outline Planning Application (Access to be considered) Erection of up to 56 dwellings with associated works including vehicular and pedestrian access, infrastructure and landscaping. *"Great Finborough Parish Council OBJECT to this application as this site is a special landscape area and any plan to take it for development into residential use would be an unacceptable loss. Concerns are expressed regarding the overzealous destruction of the habitat on site to date and measures should be taken to see some reinstatement of the natural habitat that has already been lost."*
- 2017/1476 There were no MSDC decisions to note

- 2017/1477 **Finance** – The following payments were approved. Prop Cllr Tarabella, Sec Cllr Reeves with all in favour, Staff salaries for March 2018
- 2017/1478 Wave Water £14.56
- 2017/1479 Clarkes Fencing PT £66.00
- 2017/1480 Friends of Great Finborough Primary School £250.00
- 2017/1481 SARS £100.00
- 2017/1482 EAAA £100.00
- 2017/1483 Suffolk Neighbourhood Watch £50.00
- 2017/1484 Salc subscription £339.75
- 2017/1485 **Footpaths** - The Footpath Officer reported no problems other than seasonally very muddy in places.
- 2017/1486 **Correspondence** – There were no comments to tabled correspondence.
- 2017/1487 **Defibrillator** - It was agreed that at the present time the Parish Council would retain ongoing responsibility and costs for the provision of the defibrillator.
- 2017/1488 It was agreed that Great Finborough join the VETS system once the minimum 10 volunteers for the telephone network could be confirmed.
- 2017/1489 It was Resolved to provide a further Cardiac Arrest Response Seminar with a date to be confirmed. It was noted that there may be a small charge for this subsequent session. Proposed Cllr Tarabella, sec Cllr Turner with all in favour
- 2017/1490 **Matters to be brought to the attention of the council** – Concerns were expressed regarding the damage to roadside verges with the road closure diversions. It was noted that in order to claim repairs from SCC we would need before and after photos.

Next meeting; Annual Meeting of the Parish Council - Monday 14th May 2018 at 7.30pm