

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 11th May 2020 held remotely via Zoom platform

Present: Cllr Simon Tarabella (chair) Cllr Sebastian Reeves Cllr Peter Turner
Cllr Simon Waspe Cllr James Spencer Cllr Norman Vendittelli
Cllr Dee Dixon
Paula Gladwell – Clerk County Cllr Penny Otton (part)
0 member of public

- 2020/2026 **Nominations and election of Chairman** - Cllr Tarabella was nominated, Proposed by Cllr Turner, Sec Cllr Vendittelli. Cllr Tarabella was duly elected with all in favour.
- 2020/2027 **Acceptance of Office of New Chairman** - Cllr Tarabella will sign the Declaration of Acceptance of Office later this week and took the chair.
- 2020/2028 **Nominations and election of Vice Chairman** – Cllr Reeves was nominated and elected as Vice Chairman. Prop by Cllr Tarabella, Sec Cllr Vendittelli, with all in favour.
- 2020/2029 **Apologies for Absence** - None.
- 2020/2030 **Declarations of Interest in accordance with the council’s Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** - None.
- 2020/2031 **Minutes of Parish Council Meeting** - It was proposed by Cllr Turner that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 9th March 2020 were signed as a true record.
- 2020/2032 **County Cllr Penny Otton** – Cllr Otton gave her report which has been circulated and is attached to these minutes. Cllr Otton confirmed that Mid Suffolk Recycling plants are now open however a slot must be booked prior to arrival.
- 2020/2033 **Public Participation** – None.
- 2020/2034 **Meeting Schedule** – The meeting schedule for 2020/21 was approved.
- 2020/2035 **Clerks Report** - The clerk expressed apologies for omitting an item for District and County Cllrs on the agenda. It was confirmed that £3679.67 CIL money had been received. It was noted that Round 5 bidding for District CIL funding closes on 31st May with round 6 opening on 1st October.
- 2020/2036 **Finance** – The Certificate of Exemption - AGAR 2019/20 Part 2 was approved and will be signed later this week. Proposed Cllr Tarabella with all in favour.
- 2020/2037 Section 1 of the Annual Governance and Accountability Return, The Annual Governance Statement 2019/20, was completed, approved and will be signed later this week. Proposed by Cllr Tarabella with all in favour.
- 2020/2038 The final accounts for the year ending 31st March 2020 were approved and section 2 of the Annual Governance and Accountability Return, Accounting Statements 2019/20, will be signed later this week. Proposed by Cllr Tarabella with all in favour.
- 2020/2039 The Finance report for May 2020 was approved.
- 2020/2040 The payments list was approved, a copy of which is attached to these minutes. Prop Cllr Spencer, Sec Cllr Turner with all in favour
- 2020/2041 **Planning** - There were no applications to consider.
- 2020/2042 The following MSDC decisions were noted: DC/18/04491 Amended application for 28 dwellings, Land adjacent to Buxhall Lodge, Buxhall Road - REFUSED
Non material Amendment to DC/19/01165 Removal of proposed chimney and installation of flue, installation of new door, alterations to existing windows, increase roof pitch/height of extension, Home Farm High Road - APPROVED
Discharge of Conditions for DC/17/06211 - Conditions 3 (Foul Water Drainage details) Condition 4 (Materials), Finborough School, The Hall, Finborough Park - APPROVED
- 2020/2043 **Correspondence** – There were no comments to tabled correspondence.
- 2020/2044 **Footpaths** – The Footpath Warden reported two broken bridges on paths FP22 and FP9. These will be assessed by Cllr Waspe to confirm if a repair is possible or if they should be reported to ROW.
- 2020/2045 Discussion took place regarding recent complaints that FP's 20, 22, 23 and 24 had not had cross field lengths reinstated. It appears that permissive footpaths have been signposted to circumnavigate these crop fields. Cllr Turner will talk to the landowner regarding their obligation to mark the cross field paths with a view to resolving the issue rather than reporting to ROW at this time.

- 2020/2046 It was noted that the road sign finger post on Valley Lane at the start of FP22 has been moved. This will be investigated with a view to resolving with the landowner before any report is sent to ROW.
- 2020/2047 It was suggested and agreed that a new email address be created to deal specifically with Footpath issues and queries from members of public. Cllr Spencer will set this up and monitor. *greatfinboroughfootpaths@gmail.com*
- 2020/2048 Arrangements for a work party to replace missing waymarkers was deferred to next meeting.
- 2020/2049 **White Entrance Gates** - Further consideration was deferred.
- 2020/2050 **Combs Lane Dog Bin** - Cllr Turner will seek a replacement.
- 2020/2051 **Middlefield Drive Play Area Working Group** - Further consideration was deferred.
- 2020/2052 **Parish Notice Board** - It was noted that the notice board now has water ingress and some warping of the doors causing the lock to be broken. It was suggested that quotes and designs be sought to replace the notice board together with quotes if possible to refurbish it. Further consideration deferred to next meeting. In the short term the doors will be padlocked.
- 2020/2053 **Matters to be brought to the attention of the council** – The request from a resident to remove a tree that is blocking sunlight to their garden was discussed. It was agreed that Earthwood Tree be asked to survey the tree for its suitability in this existing position and SALC to be asked to confirm the legality of spending on removal of tree under such circumstances with further consideration of the request deferred to next meeting.
- It was noted that a camp/den had been erected to the side of FP9, Cllr Tarabella will seek to clarify whether this is children playing or a case of rough sleeping.

Next meeting of the Parish Council - Monday 8th June 2020 at 7.30pm