

# GREAT FINBOROUGH PARISH COUNCIL

## Minutes of the Annual Parish Council Meeting held on 9<sup>th</sup> May 2022 in Pettiward Hall

Present: Cllr Sebastian Reeves (chair) Cllr Peter Turner Cllr Simon Waspe  
Cllr Sharon Shipp Cllr James Spencer Cllr Lee Morgan  
Paula Gladwell – Clerk

0 member of public

In the absence of Cllr Tarabella the Vice, Cllr Reeves took the chair.

- 2022/2623 **Nominations and election of Chairman** - Cllr Tarabella was nominated, Proposed by Cllr Turner, Sec Cllr Spencer. Cllr Tarabella was duly elected with all in favour.
- 2022/2624 **Acceptance of Office of New Chairman** - Cllr Tarabella will sign the Declaration of Acceptance of Office prior to the next meeting.
- 2022/2625 **Nominations and election of Vice Chairman** – Cllr Reeves was nominated and elected as Vice Chairman. Prop by Cllr Turner, Sec Cllr Spencer, with all in favour.
- 2022/2626 **Apologies for Absence** – Cllr Simon Tarabella, Cllr Penny Otton, Cllr John Matthissen
- 2022/2627 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** – None
- 2022/2628 **Minutes of Parish Council Meeting** - It was proposed by Cllr Turner that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 11<sup>th</sup> April 2022 were signed as a true record.
- 2022/2629 **Public Participation** – No questions
- 2022/2630 **Planning** – There were no applications to consider.
- 2022/2631 It was noted that an appeal to the Secretary of State had been submitted for application DC/21/03074 APP/W3520/W/22/3290094 Change of use of grazing land and to erect a new two storey building for use as 3 no. Holiday lets C3 use class. Stable Cottage, High Road. It was RESOLVED to submit no further comments to the appeal.
- 2022/2632 The following MSDC decisions were noted DC/22/01456 Discharge of Conditions Application DC/21/06393 – Condition 4 (surface water drainage) – Finborough School, The Hall, Finborough Park – APPROVED
- 2022/2633 **County Councillor Otton's Report** – Cllr Otton's report had been circulated and a copy is attached to these minutes.
- 2022/2634 **District Councillor Matthissen's Report** – Cllr Matthissen's report had been circulated and a copy is attached to these minutes.
- 2022/2635 **Meeting Schedule** – The meeting schedule for 2022/23 was approved. It was noted that the next meeting will be held on 3<sup>rd</sup> Monday of June and the Annual Meeting on the 3<sup>rd</sup> Monday of May 2023
- 2022/2636 **Clerks Report** – It was confirmed that the Annual Parish Meeting will be held on Wednesday 18<sup>th</sup> May in the main hall.
- 2022/2637 **Finance** – It was noted that to date the Internal Audit had not been received back from Heelis and Lodge.
- 2022/2638 Section 1 of the Annual Governance and Accountability Return, The Annual Governance Statement 2021/22, was completed, approved and signed. Proposed by Cllr Reeves with all in favour.
- 2022/2639 The final accounts for the year ending 31<sup>st</sup> March 2022 were approved and section 2 of the Annual Governance and Accountability Return, Accounting Statements 2021/22, was signed. Proposed by Cllr Reeves with all in favour.
- 2022/2640 The CIL return was approved and signed. Proposed by Cllr Reeves with all in favour.
- 2022/2641 The Finance report for May 2022 was approved.
- 2022/2642 The following payments were approved. Prop Cllr Spencer, sec Cllr Reeves with all in favour, Staff salaries for April.
- 2022/2643 Gipping Press £213.00
- 2022/2644 **Footpaths** – Cllr Spencer reported damage to the bridge on FP22 caused during the Bog race. Cllr Spencer will report this via the online reporting tool.
- 2022/2645 **Correspondence** – There were no comments to tabled correspondence.
- 2022/2646 **It was RESOLVED to adopt the Local Government Association (LGA) Model Councillor Code of Conduct 2020.** Proposed by Cllr Spencer, sec Cllr Reeves with all in favour. All Councillors have been provided with a copy of the new code.

- 2022/2647 **MSDC Governance Review.** It was noted that no suggestions for changes to Great Finborough governance had been put forward and it was agreed that no comments should be submitted at this time.
- 2022/2648 **White Entrance Gates** – Cllr Turner reported that discussions with the land owner at Hitcham end of High Road had resulted in permission to site gates approx 80 – 100m from the first house on both sides of the road. It was noted that this will be outside the 30MPH limits however it was thought that an application to SCC Highways should explain the lack of alternative sites and the importance of speed reduction and hope that they will grant the licence. It was noted that there will be a cost of £150 for the SCC Licence if approved and the approx costs for the White Gates would be £2800. Funding streams will be investigated if a licence is granted.
- 2022/2649 **Local Needs Housing** - The report and recommendations from the LNH Working Group were considered and discussed. It was RESOLVED to support the preferred sites recommendation. Proposed Cllr Turner, sec Cllr Reeves with all in favour. The Clerk will make contact with MSDC Robert Feakes to arrange stakeholder meetings.
- 2022/2650 **Street Lights** – A report from the SL Working Group confirmed that a requote from Karl Lockwood the SCC Engineer was awaited and various funding streams were being investigated. Further consideration of the project to replace the street lights would take place once firm costings had been established.
- 2022/2651 **Notice Board** – It was RESOLVED to replace the notice board with a new manmade timber one in a similar size with the name in gold, complete with new posts at an approx cost of up to £2200. Proposed Cllr Turner, sec Cllr Morgan with all in favour. Locality funding will be sought from Cllrs Otton and Matthissen for this project. A firm quote and a comparison will be sought for the next meeting.
- 2022/2652 **Jubilee Celebrations** – It was confirmed that the existing insurance policy would cover the event if under 1000 attendance and no excluded activities. Any outside organisations attending must have their own public liability insurance. Insurance is dependent on a risk assessment being carried out. It was noted that the Working Group have provided costings for the event. It was suggested that a budget of up to £1000 would cover all expenses which include the purchase of Harris fencing and BBQ stocks etc. It was noted that the children’s mugs had been sponsored.
- 2022/2653 **Matters to be brought to the attention of the council** – None

Next meeting will be held in Petteward Hall on Monday 20<sup>th</sup> June 2022 at 7.30pm